

Data protection declaration for programmes of the International Office within the Mobility online database

Last modified on 23 November 2020

This data protection declaration is based on the EU-DSGVO (Basic Data Protection Regulation of the European Commission), which came into force on 25 May 2018, as well as the Federal Data Protection Act (BDSG) and the Thuringian State Data Protection Act (Thüringer Landesdatenschutzgesetz, ThLDSG).

We explain you,

- what information is collected and for what purpose
- how this information is used
- the possibilities for you to access and update your information

Information collected by us

A number of personal data collections are necessary in the context of funding programmes or other calls for proposals such as university partnership places.

1. data that you provide us with:

Participation in a call for proposals is only possible if you provide us with the requested data by entering it in the Mobility Online database. Among other things, we ask you to provide personal data such as name, address, telephone number for contact abroad or an account connection for when you receive funds for your stay abroad from the TU Ilmenau. As part of the preparation of students at the TU Ilmenau for a stay abroad, we will only pass on your name or experience reports after you have given your express permission.

2. The release of your personal data implies, that your data can only be deleted after the end of the programme until final settlement (according to the funding body up to 5 years after notification of the programme's duration by the funding body).

Use of the information we collect

Within the scope of our services, we use your data for the implementation of programme commitments and for statistical purposes. Information can only be passed on to third parties with your express permission (e.g. passing on your name or experience reports). Random checks are carried out on the funding programmes you have applied for due to a possible double funding, which must be excluded on our part.

We do not pass on any information to other or third-party providers (except for the Mobility Online Administrator). Please always keep your personal password in a safe place so that it cannot be accessed by others.

Within the scope of our activities, we are obliged to maintain secrecy and process your information solely for the purpose of implementing the individual funding programme.

Your rights of transparency and choice

Right to information

You have the right to request information about your personal data stored in our database at any time. These correspond to the information you have placed in your profile. They are protected by password access on your own part. Please ensure that your access data is stored in a sufficiently secure manner.

Right to correction

You can adapt and update their data at any time, unless the funding documents are already in the process of being prepared. Our request to update your personal data in case of a change of your personal data such as address or payment details is a mandatory part of our funding conditions.

Right to transferability

With your access to the Mobility Online database, you have the right to apply in several programmes. For this purpose, the requested data must always be re-entered due to the need to keep it up-to-date.

Right to deletion

You have the right to have your data deleted at any time, unless

- you have an ongoing funding relationship with the TU Ilmenau
- you are in an active phase abroad at a partner university of the TU Ilmenau
- you have not yet fulfilled their obligations under a funding phase (e.g. submission of documents)
- the accounting for the programme (including the 5-year period) has not yet expired

Legal basis

The processing of your personal data by the International Office of the TU Ilmenau is a prerequisite for the implementation of the respective programme you have applied into. A data protection officer is available to us for all data protection issues.

TU Ilmenau
International Office

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